

**Hanover Master Gardener Association**  
**Board of Directors Meeting**  
**Extension Office & Zoom**  
**February 28, 2022**

**Minutes**

Doris Gullotta, Acting President, called the meeting to order at 10:02 a.m., and confirmed a quorum.

The reading of the minutes of the January 24, 2022, Board of Directors meeting was waived. The minutes were approved as previously distributed.

Pat Reyes, Treasurer, provided the financial report through January 2022. The report stated a balance in checking of \$2,707.58 and a CD balance of \$16,601.72. Pat reported having received payments for 2022 dues that were over \$300. The report was accepted, pending review.

Angelette Pryor, Volunteer Manager, stated that HMGA needed to make a nomination for the Spirit of Volunteerism Awards this year. She suggested the Gleaning volunteers.

Eleanor Fukushima, VP/Meetings, has scheduled MG meetings for the third Thursday of each month. The March 17, 2022, General Membership meeting and potluck dinner starts at 6:30 p.m. at Duncan Memorial Methodist Church. The Speaker is Scott Burrell, who will be talking about conifers.

Kate Sandy/Jane White, MG Training, stated that the trainees have expressed interest in meeting more MGs. Trainees should be able to start volunteering March 2, having completed their core requirements. Kate thanked Linda Hazelwood and Lisa Willis for their presentation on Plant Clinics, and thanked Doris for her presentation on Scotchtown.

Doris stated that the Plant Clinic needs volunteer(s) to fill the lead position. Pat Reyes suggested that the Pole Green Market may be a good location for a Plant Clinic. Pat and Eleanor will explore further. Buz Sawyer inquired as to whether payment had been made to Maymont for the PC space at Herbs Galore. Angelette advised that we are waiting on insurance documents from VT before sending the check.

Pat Reyes, Plant Sale, stated that Hanover Evangelical Friends Church has approved use of their facility for the HMGA plant sale on April 23. She stated that two vendors have committed to participate. There will be a MG potting party on March 26. It was mentioned that Henrico MGs may also have an event scheduled for April 23.

Doris Gullotta, Scotchtown, stated that there will also be an all-day event on April 23 at Scotchtown, featuring crafters and food trucks. Clotho's Handspinners will be on site spinning fibers into yarn as well as giving instructions on fiber production and fabric dyeing. MGs will be providing information on the dye plants in the garden. MGs will be able to sell plants at this event as well. Doris stated that there is also an event in October at Scotchtown where MGs may be able to sell plants. A workday has been scheduled for March 7. Doris said that Beckey Watson has inquired about non-MG volunteers assisting on MG projects such as moving the compost bins at Scotchtown. Doris asked Angelette what was required for insurance purposes and approval. Angelette stated that it would have to be on a per project basis and more details would be needed.

Carol Brown, Speakers Bureau, stated that there is currently a speaker request for March 9, two for March 22, and one for April 26.

Val Kish asked if the HMGA had hired a CPA to conduct an audit. Pat replied that the cost to conduct an audit by a certified Audit CPA was over \$800. Pat explained that no funds have been used from the HMGA certificate of deposit for many years, so an audit would only be for the checking account. Pat stated that there are only about 25 checks written each year. She said that for a 501(c)(3) non-profit with gross receipts that are normally \$50,000 or less, the IRS only requires a form 990-N to be filed each year (which Pat has done). The BOD discussed the subject and came to the same conclusion as the last time the subject came up (before Covid). The accounts will be reviewed by an HMGA Audit Committee. This was postponed due to Covid, but Pat will reschedule the review.

Jane White stated that the HMGA needs to purchase four tents. The Board discussed this and agreed. Jane White and several other MGs volunteered to be on the lookout for a good sale.

Eleanor Fukushima stated that a committee is needed to review the MG survey results and would like to discuss the results with the MGs at a meeting in April.

Additional reports and information distributed to the Board prior to this meeting are appended below.

The next BOD meeting is scheduled for March 21, 2022. The February 28, 2022, meeting of the HMGA Board of Directors was adjourned at 11:08 a.m.

**Present:** Pattie Bland, Eleanor Fukushima, Pat Reyes, Wayne Bryant, Linda Hazelwood, Lisa Willis, Betty Jane Hughes, Jane White, Doris Gullotta, Angelette Pryor, Kate Sandy, Birdie Porter, Sammye Daou, Bob Durbin, Buz Sawyer, Val Kish, Carol Brown, Veronica Cosby, Henri Tosoc-Haskell, and Juanita Wrenn. The attendance sheet will be attached to the file copy of these minutes.

Respectfully submitted,

Wayne Bryant  
Secretary



Project Status  
Reports February.doc