

Virginia Master Gardener Association

December 8, 2018

Tidewater Area Research and Extension Center

Suffolk, VA

Wanda Gerard as representative of Suffolk MGA wished the attendees Happy Holidays and welcomed them to Suffolk at the Tidewater Area Research and Extension Center (TAREC). No representative of the TAREC was able to attend. Wanda listed the activities of the MGA:

- Pollinator gardens, one of which is located at the TAREC which was originally a “Bonnie Appleton” garden.
- Display garden at Sleepy Hole Park emphasizing children’s learning for home school, day care, pre-school, focusing on water, harvest activities. Includes Senior Citizens also.
- Ready, Set, Grow for 1st graders. Activity based on Dr. Seuss’ Oh, Say Can You Seed?, planting sunflower seeds, tied with SOL.
- Plant Sale in conjunction with Suffolk Earth and Art Festival. This event was planned around our plant sale, popular as family event.
- Participant in Taste of Suffolk, street festival in fall.
- Participant in Peanut Festival, handing out information, and children’s kits for peanut growing (adults like these as well).
- Farmers’ Markets, talks, Home and Garden Expo, library programs.
- Held training in fall joined with Isle of Wight, 17 graduated, classes at night, so will need to look at project opportunities for working trainees.

Wanda then called the business meeting to order and asked attendees to introduce themselves. She asked Nelda Purcell to address minutes of the previous meeting.

Nelda explained that she had been experiencing email issues with Tom Bolt, but hoped that all had received the October minutes. She thanked those who had made suggestions and corrections to the draft. Marilyn Riddle moved, with second by Diane Kean, that the minutes be approved. Nelda informed the membership that the executive committee had taken two actions during November:

11/27/2018 Approval of reimbursement of \$11.78 to Hanover Master Gardener Association for mailing tickets to volunteers at State Fair

11/30/2018 Approval of establishing a Square Up store for the purpose of selling MG Gear on-line and to streamline the process. (Jody Purches will explain during her presentation.)

Cards for Joan Richards and Bill McCaleb were circulated for signatures.

Treasurer’s Report Georgi Hall, treasurer, explained that there would be a new financial report, “Auxiliary Enterprises”. The purpose of VMGA as stated in our By-laws is to “foster communication, education, and fellowship among those involved in the VA Cooperative Extension Master Gardener Program and to support and promote the Program”. In order to accomplish this purpose, we have different committees and operating groups, each with separate responsibilities and each contributing to the overall success of VMGA. Most of these committees have income and expenses but do not generate revenue for the endowment fund. In the past, we have listed the income and expenses from the merchandise sales team of the Fund-Raising Committee along with income and expenses from all the other VMGA areas on the **Financial Activities** financial pages. The Finance

Committee decided that it would be beneficial to separate out the income and expenses for the merchandise sales team of the Fund-Raising Committee on a separate financial page titled **Auxiliary Enterprises** in order to determine the net income. The new report is included in the minutes.

Georgi summarized the treasurer's report indicating that we are doing well. Our total cash on hand is \$13,354; CDs total \$14,732; money market is \$3040. There are no outstanding expenses. The State Fair and Education Committee expenses were both under budget. One speaker at the recent education event from VT asked that his fee be a donation to the Entomology Lab.

President's Report Wanda explained that she is still working with Peggy Fox on the Newsletter. In addition, she would like to recognize anyone who has done something special, including a letter to graduating trainees distributed through reps at meetings to save postage. Wanda also is willing to travel to units (within a reasonable distance) to promote VMGA, sharing information and brochures. "What is in it for me?" is a question she often hears and would like to be able to provide the best answer to that question.

Vice-President's Report Leslie Paulson reported that the executive committee had received feedback on the plan to purchase sound equipment. The purchase was considered because there was an issue at the recent educational event with one of the speakers not being heard by some of the attendees and the site did not have sound equipment. It was suggested that having equipment be a consideration for future activities. Upon further research it appears that many VCE offices may not have such equipment. Efforts will be made to assist in providing it. We will see how things go for a year and then put the purchase in the budget if needed.

Mary Ann Kincaid, Virginia Beach, noted that VB has equipment and could give information or lend as needed. Diane Kean suggested that information about equipment be requested from all reps and Wanda said this information could be shared with all units through the unit support committee.

Standing Committee Reports

Communications: Frank Reilly was not in attendance, but sent the following report:
Members: David Banks, Tom Bolt, Peggy Fox, Ethan Tabbert, Chair Frank Reilly and whomever else we can get.

1. VMGA.net is still a popular website. Since the October regularly scheduled meeting we have had 2734 unique visitors, and they visited 2694 pages.
2. We need more Calendar entries. The Calendar is routinely one of the top three most visited pages on the website. Listing your activity can definitely help drive participants to your event.

Respectfully Submitted

Frank Reilly, Chair, Communication Committee, VMGA, Inc.

Diane Kean noted new officers were not on the website, but it appears that had been updated just recently. Wanda reminded the reps that Joan Richards is the calendar events person.

Education: Tonya Harper reported on the plans for the next educational event on May 4, 2019, in Roanoke at Virginia Western Community College. The arboretum at VWCC will be celebrating its 25th anniversary. Lee Hipp who was the director of the arboretum for many years will be one of the speakers and it is hoped that Robert Duffie who designed the beds will also be a participant. The auditorium is booked and it has a speaker system.

Wanda mentioned that the education committee guidelines document which was distributed to reps is in need of revision especially regarding the prices indicated. Mary Ann Kincaid suggested that varying the price for VMGA members and non-VMGA be at least \$15 to encourage attendees to join VMGA. Georgi pointed out that the distinction between VMGA and local associations needs to be clear. Wanda expressed the need for the education committee to have more members so that more than one event per year could happen. Ideas for venues, speakers, and topics were requested from reps. The possibility of using VSU for a venue was raised with the explanation that VSU requires all activities use its food services (which are expensive) and that the conflict with other university activities is limiting. Evaluations for previous events have been negative due to parking and catering issues. Using community colleges was suggested although they may have catering restrictions also, but perhaps not as restrictive.

Finance: Diane Kean reported that the proposed members of the Finance Committee are: Diane Kean, Chair; Georgianna Hall, Treasurer; Pat Reilly, Linda Kline.

ARTICLE VIII Committees Section 1. The Association will have Standing and Special committees, whose membership will consist of members selected by the President and approved by the Board.

c) The Finance Committee will be composed of the Treasurer and three other active members, one of whom is the chairperson of the Committee. The Committee will assist the Treasurer in preparing and submitting a budget to the Board after receiving budget needs from each of the Standing and Special Committees.

The names of the members are now submitted to the Board for their approval.

The Finance Committee would like to request a change in the By Laws to allow for additional members on the committee. We presently have two active members willing to participate: Daina Henry as a past member of the Committee and Pauline Vander Veer, a member of the 2018 audit committee.

The proposed wording would be:

“The Finance Committee will be composed of the Treasurer and *at least* three other active members...”

Respectfully submitted, Diane Kean

Wanda expressed that the By-Laws need to be reviewed for other changes which might be needed and could be approved at the annual meeting. She thanked Diane for her service. Diane Kean moved to approve members, Jody Purches seconded; motion passed.

Membership: Deb Straw noted that the membership directory had been sent out by email and asked anyone who had not received it to contact her

	<u>12/8/2018</u>	<u>10/13/2018</u>
ACTIVE	349	336
	(inc. 4 VCE Emeritus)	(inc. 4 VCE Emeritus)
AUXILIARY	3	3
LIFETIME	188	188
	(inc. 16 VCE Emeritus)	(inc. 16 VCE Emeritus)
TOTAL CURRENT	540	527

As of 12/8/2018 the membership total is 540 current members.

Deb Straw shared the benefits of being a VMGA member to those new attendees and invited them to join today.

The chairman shared that folks that wait till after January 1st, 2019 will not need to renew until May 31st, 2020.

The committee thanks those who have renewed their membership and who have encouraged new members to join. An application must accompany your dues in order for the committee to process your membership.

Please remember that all correspondence is done electronically. Therefore members have the responsibility to update the Membership Chair of any contact information changes. We want to be able to keep our membership informed.

Deb Straw reminded everyone that the VMGA Representative must also be a member of VMGA.

Respectively submitted: Deborah Ayers Straw, Hill City

Wanda noted that the number of VMGA members in a unit is indicated on the roster, some units have few or no members of VMGA. She expressed the hope that the number would increase especially before the International Master Gardener Conference in 2021.

Unit Support: Mary Ann Kincaid reported:

The Unit Support Committee is available to assist MG units throughout the state on issues that benefit from the diverse experience of the Committee members – from dealing without an agent to 501C3 organization and others.

Since August, the Committee has had one administrative request.

Mary Ann Kincaid, Virginia Beach, Chairperson

Fund Raising: Jody Purches reported

VMGA Endowment

The cash account balance is \$356,210 an increase of \$1000 since the October report. In the same period and with recent market shortfalls, the market value has decreased \$3409 to \$440,141. Outstanding pledges stand at \$9,350 and the amount of deferred commitments stands at \$233,386. A table of select account balances since 2013 will be published in the minutes.

Selected account balances since 2013 are as follows:

	1-Dec-13	1-Aug-15	1-Aug-16	1-Aug-17	1-Aug-18	1-Dec-18
Fund balance / Market value	\$264,538	\$321,272	\$324,462	\$374,770	\$442,925	\$440,141
Cash gifts and pledge payments		\$249,250	\$269,361	\$291,878	\$354,785	\$356,210
Outstanding pledges	\$5,200	\$4,100	\$1,850	\$11,650	\$9,350	\$9,350
Deferred commitments	\$190,000	\$233,986	\$233,286	\$233,386	\$233,386	\$233,386
Income Earned	\$12,033	\$26,442	\$27,938	\$19,427	\$28,199	\$31,010

*Funds are withdrawn for online modules and other program support.

If a contribution to VMGA is already part of your giving plans, thank you! If not, please consider it. I have donation forms with me or you can download one from the VMGA website.

Merchandise Sales

The FY19 VMGA budget calls for \$4100 in gross sales. The gross sales of MG Gear are \$4340. The net income to date is \$1750.

At the end of our fiscal year, the net income (gross sales - cost of goods sold) from merchandise sales is given to the VMGA Endowment. Please note that your MG Gear purchases today will benefit the Endowment.

ON-LINE SALES

Jennifer and I proposed to the Executive Committee that we develop and use Square to build a MG Gear on-line store; the Committee approved. Though the proposal was approved, we all agreed to open the idea up for discussion today and give the Finance Committee time to investigate and weigh in on the idea before we implement it.

We have proposed using a Square store to make our on-line purchases easier. As folks make purchases, they can see what is in stock, make a purchase, and pay all in one place and eliminate the need to email back and forth and back and forth to fulfill an order. The store can include items such as membership payments and special events.

Jennifer has volunteered to build the on-line store for us.

The cost of Square versus PayPal is similar. Mobile and In-store payments are .05% higher with Square.

Silent Auction

There will be a silent auction at MG College in September 2019. The auction team will seek about 15 select items for the auction beginning in June 2019.

Respectfully submitted by: Jody Purches

Jody explained the request for Square Store approval for credit card purchases and discussion followed. Using this format for our online merchandise sales will allow customers to know which items are in stock immediately rather than through a series of emails. This can also be used for membership renewals and event registrations. PayPal does not have to be dropped; both can be used. In answer to a question about access to funds: deposits can be made same day, next day or immediately upon transaction. Deb Straw, who uses this for her business, explained that an email is received immediately to notify of a transaction with a report listing payment followed by deposit next business day. There is a fee of approximately 2% per transaction, but no monthly fee. In addition, there are monthly reports which can be accessed through the account. It is unknown whether more than one person can receive the reports. It was recommended that the customer pays the cost of the convenience and Jody explained that the cost was built into the price of the merchandise, similarly to PayPal. As items are added to the inventory, sales tax will also be absorbed. The speed of purchase is seen as a positive as determining whether an item is in stock slows down the process. Advantage of using PayPal across many websites was mentioned as a reason for keeping that system. Square Store makes on-line sales more efficient, PayPal may be better for in person sales. It was recommended that the Treasurer determine whether one or both systems be used. Georgi has no issue in dealing with both; either one could be discontinued if not used. PCI compliance will be assured by Square or PayPal rather than VMGA. The Finance Committee is satisfied with the plan.

The store will be set up by Jennifer Gallion. It will be determined how to show the merchandise with the MG logo. Pictures will show every size for each item. The information will be updated on VMGA.net when it is ready for use.

Dian Kean moved to accept the plan with second by Barry Hall. Wanda asked for a show of hands to approve the plan and the motion carried.

Special Committee reports: None

VCE Representative Report: Dave Close reported:

1. Three leadership training sessions were held with good attendance at each: Northern region—35, Central region—34, Southeast region—75. Dave and John were pleased with the positive feedback through an evaluation survey with 63 response out of 150. No guest speakers were used, just John, Dave, and Devon from the State Office. Dave shared a rubric for evaluating projects when it can be hard to decide whether to continue a project or not. The rubric was shared at the training sessions.

2. There is a new associate director for Food, Community, and Economy--Dan Goerlich, started out as a forestry agent in Halifax; became district director for central district. It is expected he will be an advocate for extension.

3. Plans for College 2019 will be very different from previous years. Due to the International Master Gardener Conference (Penn's Woods: Digging into Our Roots), June 17-21, in Valley Forge, PA, which is at the same time as our usual college, the decision was made to move our college to September 19-22 in Norfolk at The Main (Hilton). Off Site first time in 31 years! The 2021 IMGC will be held in this location, so the College will be a practice run for 2021. This will mean that costs will be significantly higher and registration will need to be higher to cover the costs. Full conference registration will be \$250, with single-day (\$125) and 2-day (\$175) options available. Milestone awards discounts will be determined on a sliding scale in \$25 amounts reducing registration down to a minimum of \$150. Room rates will be approximately \$159. As this is in the Hampton Roads area with its large MG population, it is expected that more MGs from the area will participate, perhaps on a daily basis. There are efforts to get the city to reduce the \$20 parking fee or provide free transit passes for day trippers from remote locations. However, a minimum number of rooms will have to be reserved to meet the agreement with the hotel.

Plans are to have a banquet to kickoff the college on Thursday night where milestone recipients will be recognized. As the college will be so late in the year, milestones will be recognized earlier in the year in some manner.

Saturday sessions will be open to the public with the thought of promoting the Master Gardener program and recruiting possible new MGs. Master Gardeners will have the opportunity to register for sessions and then it will be advertised to the public.

As the budget has more than doubled, more sponsors are needed. Members from Hampton Roads were asked to think creatively about local corporations to approach for support. Suggestions should be sent to the state office with contact information if known.

4. The MG manual edits have been completed. These were only grammar/spelling, not content changes. The most current edition will be available in January. Dave was asked if an addendum could be provided to highlight the changes. The cost is still \$85 for new trainees, \$50 for previous MGs and can be ordered through the MG coordinator in the unit. Online modules have also been updated, will find a place on the web to house those.

5. Devon has been working as time permits on a new public facing MG website debuting in early 2019 which will be housed within the Extension set of websites. 100% control will remain with the MG office. It will have a “.ext.vt.edu” address which will have a branding consistent with extension. The current site will have a redirection when the new site becomes live. This will give us more exposure as well as more room for storage of materials that we have developed. We will also be keeping the current site with the password-protected areas, allowing us to populate that portion with Coordinator resources.

6. The December webinar (12/18) will be a turf update question and answer with Dr. Mike Goatley, Dr. David McCall, Dr. Shawn Askew, and Dr. Tom Kuhar. This has been advertised in the biweekly update. Questions can be sent in advance or during the webinar. There has been good participation in the webinars and this one will be archived. The delay until being archived is usually 36-48 hours if the local office produces the segment, however it may be longer depending on who is the host.

7. The Healthy Virginia Lawns program partnered with Virginia Turfgrass Council by sending 11 agents and EMGs for either basic or advanced training at the Turfgrass Short Course in Hanover (next week).

8. Cooperative Extension has been adding to the YouTube channel videos with a series by Mary Ann Hansen on boxwood blight. Cedar Quince Rust will be the next one to be released. There are currently 26 videos on 15 disorders with more planned. These can be accessed by searching for “Virginia Cooperative Extension Master Gardener YouTube”.

9. Ralph Morini, an MG from Albemarle/Charlottesville wrote an article (<https://pubs.ext.vt.edu/SPES/SPES-63/SPES-63.html>) on the pros and cons of glyphosate use; reviewed by Jeff Derr from HRAREC and a retired science advisor for the EPA, picked up by Pesticide Safety PT and sent out agency-wide. Dave invites any MG to approach the office with any ideas for other topics for an article(s).

Old Business Following lunch Wanda called for Old Business. There was none.

New Business Wanda suggested that, since the annual meeting is usually held at College which this year will not be until September, the meeting of the association to be held in June at Goochland/Powhatan be considered the annual meeting. This location is fairly central. Barry Hall so moved, with second by Marilyn Riddle. Motion passed.

A question was raised about the amount of scholarships as the cost for college will be increased. While no change was made, Wanda suggested that units consider offering increased support to attendees.

President’s Focus Topic: VMS, how does your unit use it? Share examples of folder titles, categories for volunteer hours, calendar entries and more if that applies to your unit.

Wanda provided information that Suffolk has simplified the categories for entries which makes it easier for MGs to record their hours. In the past people may have had questions about which project category to use. The current categories are: administrative, continuing and basic education, contributed time, educational outreach, pollinator gardens, partners, and VCE duties.

Virginia Beach allows anyone who performs regular work to make one entry per month of time rather than separate daily entries. There are still a large number of categories. It is noted that some members want emeritus status to keep from having to enter hours.

James City/Williamsburg has a procedure for recording number of contacts through the project coordinators who receive the number for each project.

Arlington/Alexandria simplified categories and separated travel from continuing education. They have links to state and local resources, use VMS for emails, gather statistics, calendars, and sign-up for events/helpdesk/clinics/other needs. Travel time is kept separate to evaluate project time.

Gloucester uses to analyze project evaluations. They have no links, use facebook and website for communication.

Eastern Shore tries to keep the process of entering hours simple and uses someone to enter hours for those who need help. They meet with those needing assistance.

Dave explained that the decision to include travel time in volunteer hours was made this year, but each unit is permitted to decide the details of how that is done based on their needs. State office will not dictate although some requests have been made to have them do so. Any changes to the system must be made through UC Davis, but due to staffing issues at UC Davis no changes can be made at this time.

Hanover has descriptions of what each project is and how to enter hours.

Wanda said that she has gotten questions about why recording hours is necessary and Dave explained that it can be a risk management issue to prove that a volunteer is a volunteer.

Some MGs use the "just pick a category" strategy to make decisions easier. Some units have a maximum numbers of hours per project, e.g. plant sale.

Loudoun sent list of 11 "teams" with breakdown details which are used for VMS input including children's education, communications, demo gardens, garden clinics, helpdesk, resource development, looking for a team lead, symposium, training, tree stewards, water stewards.

Green Springs sent print out of state links, links, list of class timekeepers ("refer all questions concerning the VMS to your class timekeeper"), event calendars, general information and an extensive list of documents which describe each of the activities of the unit.

Unit Rep and Member Announcements

Wanda reminded members to send calendar announcement to Joan Richards.

Virginia Beach Flower and Garden Expo January 25-27.

Mid-Atlantic Horticultural Short Course January 14-19.

Prince William Sustainable Vegetable Gardening free classes continuing.

Closing Remarks

Adjournment Meeting was adjourned to James City/Williamsburg on February 9, 2019.

FY19
Financial Activities to Budget
As of November 30, 2018

REVENUE		FY19 Budget	FY 19 YTD	% of Budget
	Temporarily Restricted			
	MG College Scholarship Donations	n/a		n/a
	MG College Scholarship Donations FY20	\$ -	\$ -	
	MG College Scholarship Donations FY19		692.86	
	Membership Dues FY20-28	1,400.00	789.62	56%
	Total Temporarily Restricted	\$ 1,400.00	\$ 1,482.48	106%
	Unrestricted			
	Membership Dues Current FY	\$ 4,020.00	\$ 4,138.37	103%
	Interest Income	n/a	104.95	
	Programs (Education Events)	2,300.00	2,940.00	128%
	Total Unrestricted	\$ 6,320.00	7,183.32	114%
Total Income		\$ 7,720.00	\$ 8,665.80	112%
EXPENSES	Unrestricted	FY19 Budget	FY 19 YTD	% of Budget
Administration	President	\$ 250.00	-	0%
	Vice President	5.00		0%
	Secretary	25.00		0%
	Treasurer	75.00	69.99	93%
	Professional and Legal Fees	25.00		0%
	Membership	50.00		0%
	Nominations and Elections	n/a		n/a
	Subtotal Expenses-Administration	\$ 430.00	69.99	16%
Fund Raising	Merchandise Purchases	\$ 2,325.00	2,073.03	89%
Programs	State Fair	\$ 500.00	283.16	57%
	MG College Scholarships	1,200.00		0%
	MG College Sponsorship	2,000.00		0%
	Merchandise Profits to VT Foundation	1,200.00		0%
	Donation to VT Foundation-Coord Endowment	-	2,000.00	n/a
	Donation to VT Foundation-Entomology Lab		100.00	n/a
	Education	2,300.00	1,818.09	79%
	Communications	150.00		0%
	Coordinator Endowment (pass-thru)	-		
	Subtotal Expenses-Programs	7,350.00	\$ 4,201.25	57%
Total Expenses		\$ 10,105.00	\$ 6,344.27	63%

FY19
Financial Activities
As of November 30, 2018

Revenue:	Unrestricted	Temp Restrictcd	Total
Contributions (Scholarships+ Endowment)	\$ -	\$ 692.86	\$ 692.86
Membership Dues	4,138.37	789.62	4,927.99
Interest Income	104.95		104.95
Programs (Education Events)	2,940.00		2,940.00
Total Revenue	\$ 7,183.32	\$ 1,482.48	\$ 8,665.80
Expenses:			
Administration	\$ 69.99		\$ 69.99
Fund Raising (Supplies, Merchandise, Gifts)	2,073.03		2,073.03
Program Support:			
Education Event	\$ 1,818.09		\$ 1,818.09
State Fair Booth	283.16		283.16
Donation Expenses (Endowment, Entomology Lab, Scholarships, Sponsorships)	2,100.00		2,100.00
Total Expenses	\$ 6,344.27	\$ -	\$ 6,344.27
Net Income			\$ 2,321.53

FY19
Financial Position
As of November 30, 2018

Assets	
Cash - gross sales of merchandise	\$ 4,339.57
Cash - all other sources	9,014.88
Cash total	\$ 13,354.45
PayPal Balance	267.56
Petty Cash Fund	40.00
CD 001 Balance	7,370.41
CD 002 Balance	7,361.59
Money Market Savings Account	3,040.69
Fundraising Inventory	1,540.79
Total Assets	\$ 32,975.49
Liabilities	
Unearned Income – Future Dues	\$ 789.62
Total Liabilities	\$ 789.62
Net Assets	
Unrestricted:	
Current FY Dues	\$ 4,138.37
Education Event Registrations	2,940.00
Unrestricted Total	\$ 7,078.37
Temporarily Restricted:	
Merchandise Sales	\$ 4,339.57
Other Temporarily Restricted (CDs, Money Market Savings, Future Dues, scholarships, & sponsorships)	20,767.93
Temporarily Restricted Total	\$ 25,107.50
Total Net Assets	\$ 32,185.87
Total Liabilities and Net Assets	\$ 32,975.49

FY19
Auxiliary Enterprises
As of November 30, 2018

Revenue	Unrestricted	Temp Restrcted	Total
Gross Sales		\$ 4,339.57	\$ 4,339.57
Less: Cost of Goods Sold	2,590.08		2,590.08
Gross Profit on Sales	\$ (2,590.08)	\$ 4,339.57	\$ 1,749.49
Selling Expenses:			
Shipping	\$ 21.33		\$ 21.33
State Sales Tax	235.90		235.90
Fund Raising for State Coordinator Endowment	148.94		148.94
Total Selling Expense	\$ 406.17		\$ 406.17
Net Income (loss)			\$ 1,343.32

Attendees at VMGA Meeting, October 13, 2018

Unit #	Unit Location/Name	Attendees
1	Ablemarle/City of Charlottesville (Piedmont)	
1a	Louisa (Central Virginia)	
1b	Fluvanna	
1c	Nelson	
2	Amherst, Campbell and City of Lynchburg (Hill City)	Deb Straw
2a	Appomattox	Jody Purches
3	Arlington, Alexandria	Joe Kelly
4	August, Rockingham, Palmyra, Staunton and Waynsboro (Central Shenandoah Valley)	
5	Rockbridge, Bath (Rockingham Area)	
6	Bedford	
7	Roanoke	Tonya Harper
8	Fredericksburg, Stafford, Spotsylvania, King George and Caroline (Central Rappahannock)	
9	Charlotte	
10	Chesapeake	Amy Weber, Kandy Keith
11	Chesterfield	
12	Clarke, Frederick, Page, Warren, Shenandoah (Northern Shenandoah Valley)	Jessica Priest Cahill
13	Culpeper, Orange and Madison (Rapidan River)	
13a	Fauquier	
14	Danville	
15	Dinwiddle	
16	Fairfax	
16a	Green Spring	
17	Montgomery, Giles, Pulaski and Floyd (New River Valley)	
18	Franklin County	Nelda Purcell
19	Gloucester	Bonnie Bernard
20	Northampton, Accomack (Eastern Shore)	Christina Williams, Julie Rogers
21	Goochland, Powhatan	Pat Lust
22	Halifax (Southside)	
23	Hampton	
24	Hanover	Christy Brennan
25	Henrico	

25a	Richmond City	
26	Henry	
27	Isle of Wight, Southampton, Surry (Western Tidewater)	Chuck Spann, Lynn Hamm
28	James City County/Williamsburg	Marilyn Riddle, Angela Cingale, Frances Knight
29	Northumberland, Lancaster, Richmond, Westmoreland, Essex (Northern Neck)	Diane Kean
30	Covington, Allegheny (Alleghany)	
31	Loudoun	Barry C. Hall, Georgianna R. Hall,
32	Matthews	
33	Middlesex	
34	Newport News	
35	Norfolk	Kate Melhuish, Barb Wilson
36	Patrick	
37	Prince William	Leslie Paulson
38	Prince George	
39	Scott, Wise (Southwest)	
40	Suffolk	Wanda Gerard, Cora Hancock, Jeff Hancock, Mary Milley, Beverly Rooker
41	Virginia Beach	MaryAnn Kincaid, Betty Villers
42	Washington County	
43	York/Poquoson	
44	VCE	Dave Close
45	Tazewell	
46	Wythe, Bland	
47	Portsmouth	
48	Brunswick, Mecklenburg, Lunenburg, Nottaway (South Central)	
49	Carroll, Grayson, City of Galax (Blue Ridge)	
50	Cumberland, Prince Edward, Buckingham (Heart of Virginia)	
51	Emporia, Greenville	